

# PhippsCDC Educational Technology at West Farms Technology & Career Center

 Phipps Community Development Corporation

1071A East Tremont Avenue  
Bronx, New York 10460  
Phone: 718-620-1900  
Email: wftcc@phippsony.org

**Classes: 3pm to 4:30pm**

## November 2009

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	No Class	25	Closed	Closed	28
29	30					

**Computer Basics:** 3 and 5

**Finding a Job Using the Internet:** 10 and 12

**Microsoft Publisher Basics:** 17 and 19

**Open Lab:** 24 and 26

**PLEASE CALL FIRST  
FOR NIGHT CLASSES.**

## December 2009

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	No Class	23	No Class	Closed	26
27	28	No Class	30	No Class		

**Microsoft Word:** 1, 3, 8, and 10

**Microsoft Publisher:** 15 and 17

**Open Lab:** 22, 24, 29, and 31

**PLEASE CALL FIRST  
FOR NIGHT CLASSES.**

**Open Lab time may be reserved  
for other programs on a weekly basis.**

- **Mondays & Wednesdays**  
12pm—5pm (start wrapping up by 4:45pm)
- **Tuesdays & Thursdays**  
12pm—3pm and 4:30pm—6pm
- **Fridays**  
12pm—3pm (start wrapping up by 2:45pm)

**20 hours of computer  
and internet access  
per week!**

**There is NO OPEN LAB on weekends.**

### **Mission Statement: Phipps CDC Educational Technology**

Our goal is to enrich the learning experiences of our clients and students by providing them with a set of comprehensive technology classes to educate individuals with 21st century skills.

By ensuring free professional training and reliable computer and internet resources, we create a means by which our participants have access to genuine opportunities to become empowered and proactive in the pursuit of skills and resources that make them competitive, marketable and active participants in the global economy.

Register on-site. Call **718-620-1900** if you have any questions. All classes and workshops are **First Come First Served** basis and **FREE**..

**Español:** Registrarse ante clase. Si tienes preguntas, llame **718-620-1900**. Los primeros que se presentan son primeros servido. Las clases son **GRATIS**.

Please call if you're interested in  
night classes: **718.620.1900**

**NOTE:** By the year 2010, we will only be e-mailing our computer class schedules. Our students are welcome to visit our site and pick up the calendar or download from our web site.

**PhippsCDC Office of Educational Technology**  
at Phipps West Farms Technology & Career Center  
1071-A East Tremont Avenue  
Bronx, New York 10460

**Please visit us at:**  
[www.phippswestfarms.org](http://www.phippswestfarms.org)